

	<i>Meeting (No)</i>	Full Council (4)
	<i>Time & Date</i>	21st October 2026 at 6.00pm
	<i>Location</i>	Neston Town Hall
AGENDA		

TO: ALL MEMBERS OF THE COUNCIL

Dear Members,

You are hereby summoned to attend a meeting of the Council to be held at **Neston Town Hall** on **Tuesday 21st October at 6pm** for the purpose of transacting the business of the Council as set out below.

Date of notice: 15th October 2025

Zoë Dean
Locum Chief Officer
Neston Town Council

The meeting is held in public and members of the public and the press are encouraged to attend. Occasionally, confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

AGENDA

PART 1: Items to be considered in the presence of the press and public

		Document reference
49	Apologies for Absence To receive and consider acceptance, and to note other absences.	
50	Declarations of Interest To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any items on the agenda for this meeting.	
51	Minutes of the Meeting	
a)	To accept and sign the minutes of the Full Council meeting held on 15/07/2025.	FC4/51a
b)	To accept and sign the minutes of the Extraordinary Full Council meeting held on 19/08/25.	FC4/51b
52	Questions and Comments from Residents To receive representation of a maximum of 3 minutes per person and an overall limit of 30 minutes on any item of business included on the agenda.	
53	Committee Minutes To approve minutes from the following committee meetings:	

a)	Community & Environment Committee held on 29/07/2025, 19/09/25 and 07/10/2025.	FC2/53a
b)	Market & Town Hall Committee held on 23/09/25.	FC2/53b
c)	HR Committee held on 30/09/25.	FC4/53c
d)	Finance & Administration Committee held on 30/09/25.	FC4/53d
54	Co-Option	
	To receive and consider any candidates for Co-Option for the Parkgate Ward vacancy.	
55	Committee Structure	
	To appoint Cllr Halford to the remaining vacant position on the Community & Environment committee.	FC4/55
56	2024/2025 Full Council Year-End Financial Report	
	To receive Neston Town Council's Year End Financial Report 2024/25 and supporting financial breakdown.	FC4/56(i) FC4/56(ii)
57	External Auditor's Report 2024/2025	
	To receive the external auditor's report for 2024/25, noting that there are no matters arising.	FC4/57
58	Full Council Budget & EMR Report	
a)	To receive the year-to-date Budget Reports for 2025/26.	FC4/58a
b)	To receive a report on the EMRs for Full Council 2025/26.	FC4/58b
59	Christmas Closedown	
	To note that the Town Council offices will be closed for the Christmas break from 23/12/2025 to 05/01/2026.	
60	Locum Chief Officer's Report	
	To receive a report.	FC4/60
61	Date of the next meetings	
	To note that the next Full Council meeting will be held on 20 th January 2026 at 6pm.	
62	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
PART 2: Items to be considered in the absence of the press and public		

63	Neston Town Hall	
	To receive a paper on Neston Town Hall and consider recommendations contained within the report.	FA4/63
64	Recommendations from HR Committee	
	To receive a set of recommendations from HR Committee held on 30/09/25 regarding the senior management team:	FA4/64
a)	Chief Officer Contract To recommend to Council that the Locum Chief Officer is offered a permanent Chief Officer contract from 1 st April 2026 as per the details contained within the summary report.	
b)	Community & Environment Manager To recommend to Council that the Community & Environment Manager's SCP range is updated from 1 st April 2026, as per the details contained within the summary report.	
c)	Finance Manager/RFO To recommend to Council that the Finance Manager/RFO is placed on an SCP range from 1 st April 2026, as per the details contained within the summary report.	

Neston Town Council Mission:

We are helping to create an environmentally sustainable and thriving market town for Neston's residents, businesses and visitors by fostering a strong community spirit and improving and increasing the range of locally run services.